



Scottish Borders COUNCIL

Regulatory Services

03 APR 2015

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Hawick

COMMON GOOD FUND

Legal Services

APPLICATION FOR FINANCIAL ASSISTANCE

<p><u>Applicant Details</u></p> <p>Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>Hawick Honorary Provost Council Per – Councillor Stuart Marshall, 6 Princes Street, Hawick Roxburghshire TD9 7AY</p>
<p>Address to which payment should be made:</p>	<p>Councillor Alastair Cranston Roanoke, -Netherraw Lilisleaf Melrose TD6 9EP</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Hon Provosts Council entertains dignitaries who come to our town plus we hold Civic Receptions for local and well deserved citizens.</p> <p>Our main aim is to uphold the dignity of our ceremonies and to promote our town and its heritage.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>£2000.00 to ensure the running costs of the Hon Provosts Council</p>
<p>When will the donation be required:</p>	<p>As soon as possible</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	

<u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:	Enclosed, please find year end statement plus up to date income and Expenditure.
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Declaration
I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed: _____

Position Held: *Chairman*

Date *24th March 2015*

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts

This completed form, accounts and any supporting details should be submitted to the relevant area office –

Scottish Borders Council Area Offices, Corporate Resources Department, Newtown Street, Duns TD11 3DT. Telephone 01361 882600. (Duns Fund).

Scottish Borders Council Area Offices, Corporate Resources Department, Albert Place, Galashiels TD1 3DL. Telephone 01896 754751. (Galashiels, Lauder and Selkirk Funds).

Scottish Borders Council Area Offices, Corporate Resources Department, High Street, Hawick TD9 9EF. Telephone 01450 375991. (Hawick, Jedburgh and Kelso Funds).

Scottish Borders Council Area Offices, Corporate Resources Department, Rosetta Road, Peebles EH45 8HG. Telephone 01721 720153. (Peebles Fund).

* Insert name of Fund.

HAWICK HONORARY PROVOST'S COUNCIL ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

	2014	2013
	£	£
INCOME		
Grant – Hawick Common Good Fund	0	2,000
Hawick Callants Club – for Robes repairs	975	0
	975	2,000
EXPENDITURE		
Common Riding 2013 – Provost Tent Hire	100	75
Hon Provost's Allowance	0	150
Provost's Portrait	125	0
Provost Robes repairs	985	
Uniform gloves/ties	102	
Halberdier Uniform repairs	62	
Presentations	89	59
Hon Provost's Council Achievement Award	225	175
Receptions Bailleul visitors	91	
Royal British Legion	219	
Other	136	189
Remembrance Sunday – Wreaths/Hospitality	232	298
Condolence Books	50	
Room Hire – AGM	20	44
Advertising AGM	47	58
Other		0
	2,483	1,048
Deficit() / Surplus for the year	(1,508)	952
Add – Balance at 1 April 2013	1,824	872
BALANCE AT 31 MARCH	316	1,824
FUNDS HELD IN BANK OF SCOTLAND TREASURER'S	316	1,824

Note to Accounts –

A grant of £2,000 was received from Hawick Common Good Fund on 14/4/14

Provost

Treasurer

INDEPENDENT EXAMINER'S REPORT

I have examined the available records and bank statements for the Hawick Honorary Provost's Council for the year ended 31 March 2014 and the above statement is in agreement with these records.

13 May 2014

R Scott Elliot Independent Examiner

Hawick Hon Provosts Council Bank Account													
Date	Ref	Details	Sheet	Services	Payments	Balance	Income	Food	Drinks	Adverts	Postage	Present	Sundries
18-Sep-13	Balance					1338.40							
08-Nov-13	10271	Morrison's	11	77.22		1266.18			72.27				5.00
10-Nov-13		Remembrance Parade											
26-Nov-13	10277	Sainsburys	11	74.67		1191.51			74.67				
27-Nov-13		Stuart Hogg's presentation											
27-Nov-13	10272	Brydons	11	131.00		1061.51		100.00	31.00				
28-Nov-13	10275	Hk Ex-Serv	11	60.00		1000.51							60.00
30-Nov-13		Christmas Parade											
05-Dec-13	10273	D Thomson (led)	12	61.90		938.61							61.90
06-Dec-13	10276	Border Brides	12	285.00		653.61							285.00
11-Dec-13		Royal British Legion Reception											
16-Dec-13	10278	Debbie Brown	12	150.00		503.61		150.00					
03-Jan-14	10301	Debbie Brown	13	150.00		353.61		150.00					
		See 11Dec13											
14-Feb-14	10303	Sainsburys	14	33.82		319.79			33.82				
		Drinks Top Up											
26-Feb-14	10279	Brydons	14	40.00		279.79		40.00					
		Bailleul Reception											
03-Mar-14		Hk Callants Club	15		975.00	1254.79	975.00						
04-Mar-14	10280	D Thomson (led)	15	102.45		1152.34							102.45
13-Mar-14	10302	Hamish Smith	15	35.00		1117.34							35.00
18-Mar-14	10282	Scot.Bor.Art Glass	15	51.00		1066.34							51.00
		Bailleul Memento											
18-Mar-14	10281	Border Brides	15	700.00		366.34							700.00
25-Mar-14	10283	John Beattie	16	50.00		316.34							50.00
12-Apr-14		Hk Com Good Fnd			2000.00	2316.34	2000.00						
	TOTALS			2002.11	2975.00	2316.34	2975.00	440.00	211.76	0	0	196.00	1154.35

Hawick Hon Provosts Council Bank Account

Date	Ref	Details	Sheet	Services	Payments	Balance	Income	Food	Drinks	Adverts	postage	Present	Sundries
28-Apr-14	Balance	b/f	17			2316.34							
09-Jun-14	10284	Johnston Press	17	58.44		2257.9				58.44			
12-Jun-14	10285	Debbie Brown	17	275.00		1982.9		275.00					
20-Jun-14	10286	Sainsburys	17	118.65		1864.25			118.65				
27-Jun-14	10287	Debbie Brown	17	150.00		1714.25		150.00					
11-Jul-14	10288	Evergreen Hall	18	40.00		1674.25							40.00
11-Aug-14	10293	Havelock St Store	19	10.60		1663.65					10.60		
21-Aug-14	10292	Hamish D Smith	19	148.00		1515.65						148.00	
22-Aug-14	10294	Hawick Co Rid Co	19	100.00		1415.65							100.00
09-Sep-14	10295	Lidl/Sainsburys	20	24.23		1391.42		24.23					
12-Nov-14	10296	Johnston Press	21	58.44		1332.98				58.44			
12-Nov-14	10299	Sainsburys	21	64.40		1268.58			64.40				
26-Nov-14	10304	N&JW Powolony	21	100.00		1168.58		100.00					
26-Nov-14	10298	EX CR Wreath	21	60.00		1108.58						60.00	
27-Nov-14	10297	Evergreen Hall	21	20.00		1088.58							20.00
04-Dec-14	10306	Sainsburys	22	19.10		1069.48			19.10				
09-Dec-14	10305	The Flower Pot	22	20.00		1049.48							20.00
22-Dec-14	10300	Debbie Brown	22	150.00		899.48		150.00					
18-Feb-15	10307	Hamish Smith	23	25.00		874.48						25.00	

